



February 2, 2009

CIRCULAR LETTER TO ALL MEMBER COMPANIES

Re: Annual Call for Annual Statement Data,
Expense Experience and Installment Payment Data

Annually, the North Carolina Rate Bureau, the North Carolina Reinsurance Facility and the North Carolina Insurance Guaranty Association collect the statutory Property and Casualty Annual Statements and Insurance Expense Exhibits for various purposes. The Bureau also collects Private Passenger Automobile, Homeowners, Dwelling and Mobile Homeowners Expense Experience as well as Installment Payment data. The use of this data includes preparation of rate filings, apportionment of expenses, and determination of expense allowances and assessments.

The Governing Committee has authorized the Bureau to obtain copies of the Property and Casualty Annual Statement and Insurance Expense Exhibit filings (the same filings that member companies are required to submit to the National Association of Insurance Commissioners (NAIC)) along with the Expense Experience and Installment Payment data. This year, the due dates for the data are as follows:

ANNUAL CALL	DUE DATE
Annual Statement	March 1, 2009
Insurance Expense Exhibit	April 1, 2009
Automobile Expense Experience	April 21, 2009
Installment Payment Charges	May 5, 2009
Homeowner Expense Experience	June 2, 2009
Dwelling Expense Experience	June 2, 2009

Circular letter A-08-1 dated January 10, 2008 announced the introduction of the IDC (Industry Data Collection) system. All member companies are required to use this tool to submit the various data calls. An IDC User Guide and an IDC Getting Started Guide are available on the Personal Lines Services page of the website (www.ncrb.org). The Getting Started Guide gives carriers a very brief introduction to the system and a high-level overview of how to submit data. The User Guide is a more comprehensive document that will walk carriers step by step through the submission of data.

To encourage the timely submission of the data, the Governing Committee has approved the implementation of a penalty fee for the late submission of annual data calls. A penalty fee of \$100 per day will be imposed for all late submissions. The \$100 per day fee is imposed for each of the requested data calls. Member companies are urged to meet the requested due dates to avoid the late penalty charge.

If you have questions contact the Information Center at 919-582-1056 or help@ncrb.org.

Very truly yours,

Delisa D. Fairley

Manager, Insurance Data Operations

DDF:dms

P-09-6